



DCCI

Defense Cyber Crime Institute

DC3 Research, Development, Testing & Evaluation

DEFENSE CYBER CRIME CENTER

Process and Procedures for Responding to Vendor Requests to Test a Forensic Product



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1. A vendor wishing to have a product tested must send to DCCI a completed, signed Form 10v. (Form 10vs can be downloaded from the DCCI Home Page.) The signed Form 10v can be sent to Deputy Director DCCI using any one of the following methods:
 - a. FAX to 410-850-8938
 - b. Email a PDF copy to dcci@DC3.mil
 - c. Commercial mail (call 410-981-1169 for address information)
2. The Form10v submission will be reviewed to determine whether DCCI will accept or reject the vendor request.
 - a. If DCCI chooses to reject the Form 10v request, an explanation will be sent to the point-of-contact's (POC) email address that is found in the body of the Form 10v.
 - b. If DCCI chooses to test the product, the POC will be asked to submit to Director, DCCI the particular version of the product that is to be tested, along with all appropriate support materials, documentation, and licenses.
3. After reviewing the product documentation to identify the particular features and capabilities that DCCI considers of interest to the forensic community, DCCI will contact the vendor to reach an agreement on features to be tested.
4. DCCI will forward the test requirements and a *Product Test Agreement* to the vendor POC. At this point, the vendor can do any one of the following:
 - a. Withdraw the Form 10v submission.
 - b. Sign and forward to DCCI the *Product Test Agreement*, giving DCCI authority to test the product/version previously delivered.



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5. After receiving a signed copy of the *Product Test Agreement*, DCCI will test the product/version specified. DCCI will document the findings in a test report. Before finalizing the test report, DCCI will send a draft to the POC for vendor review and comment (two weeks will be allowed).
6. DCCI will include a signed copy of the test report, along with appropriate vendor comments, in the DCCI Cyber Files. (Products in the DCCI Cyber Files are available to DoD and Law Enforcement personnel upon request.)
7. DCCI reserves the right to not retest the same product, to include upgraded versions of the product, for a minimum of eight months.